

**PATIENT REPRESENTATIVE GROUP MEETING  
WEDNESDAY 22<sup>ND</sup> OCTOBER 2014  
10:30 A.M.  
Bawtry Health Centre**

**Present:**

Mr Richard Gilbert, Practice Manager, Bawtry and Blyth Medical (Secretary) (RG)  
Mr Daniel Blakey (succeeds RG as Practice Manager 01/11/2014) (DB)  
Sir Andrew Buchanan (AB)  
Mr Geoffrey Griffiths (GG)  
Mrs Astrea Smith (AS)  
Mrs Linda Merryweather (LM)

1	<p><b>Apologies for Absence</b> None</p>	<p><b>Actions</b></p>
2	<p><b>Minutes of last meeting 27 August 2014</b> The minutes were agreed as a full and accurate account of the meeting.</p>	
3	<p><b>Matters Arising from the minutes</b> GG raised the fact that the Electronic Prescribing Service does not appear to have been activated yet. RG confirmed that it had not been due to his absence.</p>	<p><b>New date to be arranged.</b></p>
4	<p><b>New Chairman and Secretary</b> Upon the resignation of the Rev. Mr Jonathan Strickland at the meeting of 27<sup>th</sup> August, 2014, the position of chairman became vacant. The PRG elected a new chairman; AB. RG further informed the PRG that he would be retiring on the 31<sup>st</sup> October, 2014 and that a replacement had been appointed, who was introduced as DB. RG proposed that DB should assume the role of secretary, which the PRG assented to.</p>	
5	<p><b>Patient Survey</b> The Directed Enhanced Service (DES) by which the PRG was formed does not this year require the conducting of a patient survey. RG stated his belief that there was no need for a survey as the practice is a high performing one. GG suggested that we instead do more to advertise the existence and work of the PRG. LM suggested that this could be done by adding a section to the home page of the website, or creating an electronic comments box. DB said that other practices maintained a virtual PRG composed of patients who would not necessarily have the time to attend meetings, but could suggest items for discussion. It was ultimately resolved that the PRG would not do a survey, but may return to the idea later in the</p>	<p><b>DB to investigate virtual PRGs.</b></p>

year.

**6 Any Other Business**

LM - The Aortic Aneurysm Service is excellent.

AB - Attended a PPEAG safeguarding meeting.

AS - The AGM of the Bassetlaw CCG was very positive, although there are ongoing concerns about the East Midlands Ambulance Service.

GG - Could the PRG be supplied with the practice's influenza vaccination numbers? *Note: since 01/04/2014, the practice has administered 559 vaccines. A further 26 have been administered by another health care provider. In the year 2013-2014 we administered 579 influenza vaccines, with a further 15 administered by another health care provider.*

**7 Date and Time of next meeting**

There were no times or dates set for the next meeting, DB will contact all members for possible dates and times.

**Meeting closed at 11:30 a.m.**